



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes January 26, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:00 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

CDBG Public Hearing: Eliza Leadbeater, BCEDC: Commissioner Philpot opened the public hearing at 5:03 PM. Ms. Leadbeater stated that a requirement of the CDBG is to have an updated Housing and Community Development Plan AND updated residential anti-displacement and relocation assistance plan. The Commissioners have reviewed these two documents and concur. Commissioner Philpot asked for any public comment at 5:10 PM. There was none. The hearing concluded at 5:11 PM. M/Nedeau, S/Philpot for discussion to adopt the two proposed documents as presented (Housing and Community Development Plan AND Residential Anti-Displacement and Relocation Assistance Plan). Commissioner Philpot asked if there was any discussion. There was none. Unanimous. **Motion carries.** Commissioner Philpot will sign the two documents.

At 5:16 PM, Commissioner Philpot opened the public hearing for the CDBG request and supports the application. Ms. Leadbeater read from a script (attached to minutes), which gave the in depth details of the request along with the requirements. Commissioner Philpot asked for public input. There was none. The hearing concluded at 5:43 PM. M/Nedeau, S/Thomas to support the application and submit the grant with the Boys & Girls club as the sub recipient by 1/31/11. Unanimous. **Motion carries.** M/Thomas, S/Nedeau to retain LRPC (Lakes Region Planning Commission) as the Administrator of the Grant. Unanimous. **Motion carries.**

Harold Powell, Maintenance Director: Mr. Powell came before the Board with his recommendation for the Preventative Maintenance Agreement for 2011. He gave an overview of this process along with the information on the two companies that submitted a bid. Mr. Powell is recommending Century Mechanical @ \$12,589. This is a one year contract. The County's current preventative maintenance agreement ends on 2/28/11. There was discussion. M/Nedeau, S/Thomas to sign contract with Century Mechanical for one year at a cost of \$12,589 based on the recommendation of the Maintenance Director. Unanimous. **Motion carries.**

Administrator report – Debra A. Shackett, County Administrator

- Finance Director Recruitment: Individual interviews and panel interviews are complete. Ms. Shackett will make her recommendation soon.
- Goal Setting Process: Waiting for email/CD from Primex to complete.
- Audit: The auditors will be here all next week (1/31/11)
- Update on today's State and County Finance Committee meeting

Commissioners Committee Reports

Commissioner Nedeau did not have any new updates for the Board since we last met. Commissioner Thomas updated the board that he attended the Cooperative Extension meeting last night. It went well. They are actively looking at space to move their offices. Commissioner Philpot briefed the board on the City Councils meeting that he and the County Administrator attended on Monday evening. All of the delegation members were also invited for discussion on the legislative impact on the City of Laconia and so the City could discuss and bring their worries to their attention. The City Councils worries are consistent with the counties with the CAP at the Nursing Home and the push down from the State. The Mayor welcomed any input from the County. It was a very worthwhile meeting.

Approval of minutes: M/Nedeau, S/Thomas to approve the 1/19/11 minutes as presented. Unanimous. **Motion carries.**

Discussion of the Department of Corrections facility: Commissioner Nedeau would like to have an open discussion about the department of corrections facilities and the space issues that are of concern. Currently the gym and attic are being used to house inmates, a less than ideal situation. Even the newest part of the Jail; has functionality issues. The control room is also an area of concern. Commissioner Philpot explained that a lot of these concerns were highlighted in the facilities analysis that the County just went through along with items that should be addressed right away. This is a serious topic. Administrator Shackett and Commissioner Philpot gave an overview on the tour that they took of the Strafford County Dept. of Corrections to see what they just did there. Sullivan County has also just undergone a major reconstruction and also invited Belknap County to come and visit. Commissioner Thomas asked if we could somehow get a bulletted process at how they arrived at their project. Strafford County told Belknap County that if we are going to undertake a project like reconstructing the jail, that we should first start with hiring a consultant (to review and combine operations court, jail community corrections etc.). Strafford County offered whatever they have to Belknap County to steal what we can from them by all means! Commissioners are very concerned as there is no "wiggle" room in the jail right now and it needs to be addressed. Belknap County needs a new jail. It is a matter of safety and it needs to be done quickly. This process is about 2-3 years away, but it is along process and we need to start now. Commissioners want to do it once and do it right!

Adjourn: M/Nedeau, S/Thomas to adjourn at 6:23 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill
Administrative Assistant